

Portsmouth Schools' Music Festival

www.schoolsmusic.org



From - Mrs Analiese Helm
Langstone Junior School
Lakeside Avenue
PORTSMOUTH
PO3 6EZ

May 2011

MERCHANDISE INFORMATION

I enclose a master copy of the order form to be sent out to parents of the children taking part in the Music Festival at your school. There is a space where you need to fill in your name (or a contact name).

Would you please make copies on school headed notepaper and send them out as soon as possible. The suggested time for parents to return their orders to you is **Friday 27th May 2011**.

Please sell as much merchandise as possible through your school as this helps fund next year's Festival. Your choir director will be bringing samples of the merchandise to show the children. Other than the DVD, all items will be with the children before the Festival.

The merchandise collating form is for you to fill in and send back to me with their **payments**.

Please ensure all orders reach me by **Friday 10th June 2011**

If you have any queries please see the website, phone me on the above number, or email at merchandise@schoolsmusic.org

Thank you,

B. Hill

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Analiese Helm – Merchandise Sales (HLTA – Langstone Junior)